

LCJVS Board of Education Report By: Chris Fletcher, Director



September 2010

- **Cosmetology Students Pamper the Community**
- **Instructor Meeting**
- **Marketing your Talent**
- **Facebook Page**
- **Electronic Medical Records Staff Training**
- **Employment netWork Appointments at the JVS**
- **Economic Development
Apprentice Programs**

Cosmetology Students Pamper the Community

The JVS Adult Career Center's Cosmetology students practiced their skills while treating community members to salon treatments during two very special events. On Wednesday August 4, 2010, six lucky individuals from Murray Ridge Center visited our state-of-the-art Cos lab to receive manicures and hair treatments such as French braids and haircuts. That weekend, our students provided hand massages for attendees of the Oberlin Family Fun Fair in downtown Oberlin.

Events such as these provide our students not only with the opportunity to hone the hands-on techniques learned in class, but also the invaluable "soft skills" that come with the cosmetologist's job.

Our students and instructors did a great job building relationships with and pampering their customers-making for great salon experiences and enjoyable afternoons for all.



Instructor Meeting

The JVS Adult Career Center Fall Instructor meeting was held Tuesday, August 31st, at 6:00 PM. Approximately 45 new and experienced instructors attended the meeting. Teachers received their ID badges, completed BCI/FBI background checks and completed teaching certificates. The instructors received updates on the Adult Career Center activities and also verified their class instruction for the 2010 – 2011 school year.

Instructors were also given the opportunity to sign up for SMART Board Training to enhance their teaching skills. SMART Board training for JVS Adult Career Center instructors has been scheduled for the following dates and times this week in room B-105:

- Tuesday, 14th 7:00
- Wednesday, 15th 3:00
- Wednesday, 15th 7:00
- Thursday, 16th 3:00

Marketing Your Talents

The JVS Adult Career Center will again host the Employment netWork's Marketing Your Talents workshop on Tuesday, September 21st and Tuesday, October 26 in the IVDL. The workshop will begin at 8:30 and end at 4:30. This intensive, interactive workshop will cover 1) the Art of Crafting an Effective Resume, 2) Interviewing Skills 101, 3) Job Search Skills and Networking, and 4) Creating Your One-Minute Commercial.

Facebook Page

The JVS Adult Career Center has launched a new Facebook page featuring Adult Career Center information, to complement the district's page. We'll be posting job opportunities at the JVS and in the community, promoting courses, providing adult training program updates, news, photos, video, free seminars and more!

Electronic Medical Records Staff Training

Erin Gadd, Supervisor of Adult Career Center, has been coordinating Electronic Medical Records training for staff members. The 64 hours of training needs to be completed for the instructors who will incorporate the Electronic Medical Records in their programs: Computerized Business Technology, Medical Claims Coding, Phlebotomy and Medical Office. This new technology will help our students with job placement after successfully completing their chosen program.

The instructors participating in the training are Terri Brennan; Corazon Leocadio, Dena Dennis, Allan Krist, Nancy Smith, Tondia Vilyus, and Diane Zaleski.

Employment netWork Appointments at the JVS

Lisa Shullick, student service advisor at the Adult Career Center, has been trained as a Career Practitioner through the Employment netWork and can now start scheduling appointments in this capacity at LCJVS. Beginning Oct. 4th Lisa's netWork appointments will be scheduled on the following dates/times in the Employment netWork office next: **Mondays** – 10am, 11am, **Tuesdays** – 5pm, 6pm, and **Fridays** – by appointment only.

Having a person located in Southern Lorain County at JVS who can meet with and help potential students with the Employment netWork process will be a great benefit to Lorain County residents.

ECONOMIC DEVELOPMENT

Apprentice Programs

We are honored to partner with the following businesses this month by providing apprentice training for a new generation of practitioners:

- Ohio Nut and Bolt, Berea
- Ross Incineration Services, Grafton
- Ridge Tool, Elyria
- Shiloh Industries, Wellington
- MTD Products, Valley City
- Sandusky Machine and Tool, Sandusky