

**LCJVS Board of Education Report  
Chris Fletcher, Director**



**September 2011**

- **Adult Career Center Instructor Meeting**
- **Program Share**
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### **Adult Career Center Instructor Meeting**

The Fall 2011 Instructor's Meeting was held on Thursday, September 8, 2011 from 6:00 – 8:00 PM. This year's agenda emphasized recent Adult Career Center updates. Staff received their photo identification and required BCI/FBI background checks were administered.

The instructors were informed that the Instructor's Handbook is now available online for easy reference. They were provided with a hard copy Quick Reference guide to assist them with frequent topics and concerns.

### **Program Share**

The Lorain County JVS Adult Career Center is exploring ways to enable its students to achieve higher education through an innovative program-sharing network from the University System of Ohio. The Program Share network enables adult career centers, colleges and universities to complement their educational offerings with degree and certificate programs that are in demand by the local community, and are available through other partnership institutions. Virtually any college course, certificate or associate's degree program can be shared within the network.

This unique partnership-based revenue-sharing system provides market analysis and assessment, access to Ohio Board of Regents-approved curriculum, faculty, implementation assistance and resources help promote programs within this network.

This summer the JVS has been meeting with possible partners for new programming in the areas of Vet Tech and Industrial Maintenance in order to assign 2-year degrees to their coursework while at the JVS Adult Career Center.

### **Esthetician Class Begins**

On August 29<sup>th</sup> the Adult Career Center started a new 600-hour Career Development Esthetician class. The students have class four nights a week from 4:30-9:30 p.m. The curriculum includes: skin analysis, facials, body treatments, face and body waxing, body massage, make-up applications and use of electrical equipment. They will also be taught product knowledge, business management, retail sales, inventory control and customer service. The hands-on portion of the curriculum will include offering facials and massages through the EdgeCated Cuts Salon.

Successful completion of the program and passage of the Ohio State Board of Esthetician license will result in career opportunities in salons, spas, dermatologists and cosmetic surgeon's offices, resorts and cruise ships. Upon completion of course, students will prepare to take the Ohio State Board of Cosmetology's exam to become a licensed esthetician.

## **New Adult Career Center Program Focuses on Improving Skills of Incarcerated**

The Lorain County JVS Adult Career Center will soon begin offering a new program for inmates of the Lorain County Jail which will help improve their skills while incarcerated. The skills training will focus on the areas of math, writing and reading, presented in the context of how these skills are used in everyday life and in the workplace.



"The program is part of the Lorain County JVS Adult Career Center's focus to help individuals improve their lives through education," commented JVS employee Bev Moffatt, who coordinated this program. Jail Operations Lieutenant Jack Hammond, says, "I was interested in pursuing this because of our commitment to meaningful outcomes for Lorain County residents, especially those in harder to serve populations. If we can help individuals by presenting them with constructive, positive ways of improving their lives, then our efforts are worth it."

The new program does not yet have a start date, as program details are finalized now that the program has been officially approved by Lorain County Commissioners. The program will be offered at cost to the Lorain County Jail, with all of Moffatt's time donated to the project. Participation by inmates will be voluntary, and all who are interested may participate.

## **Workforce Development**

### **ACT Job Profiles**

Diana Gott, Program Developer, contracted with Judith Crocker who is the Manufacturing Advocacy and Growth Network (MAGNET) Director of Education and Training in Cleveland to create ACT Job Profiles. MAGNET was awarded a grant to match returning veterans to jobs. Diana was hired to perform profiles of various positions. The profile is used to customize tasks and skills to a particular job title.

Diana has met with employees from companies in Cuyahoga County to create profiles in the following areas: CNC Machinist, Quality Inspector, Mechanical Maintenance and Electrical Maintenance. When the profiles are completed representatives from Magnet will meet with veteran representatives to coordinate a selection process and company interviews.

### **Assessment Testing**

Diana has been very busy coordinating Adult Career Center assessment testing for approximately 100 students entering the fall 2011 career development classes. The students test in the areas of Math, Locating Information and Reading. Each of the 13 career development programs have required levels the students must meet to be able to register for their selected class.

Diana has also coordinating testing for the positions of Maintenance Personnel and Administrative Assistant at the JVS; and a custodial position for Firelands Schools.

### **Cosmetology Class Community Involvement**

The Adult Career Center Cosmetology department was very busy over the summer doing a variety of community service projects. The students and staff participated in the Oberlin Family Fun Fair last month—doing hand massages, chair massages and polish changes. Upcoming events the students will be offering services to the community include: the Oberlin College Fair, Community Appreciation Day at the JVS and the annual appreciation luncheon for the Child Resource Center of Lorain County.

The instructors of the cosmetology programs feel it is important to be visible in the community to demonstrate the skills of the students and promotes the cosmetology program and goodwill for the entire JVS. It also teaches the students the importance of customer service, community involvement, giving back, marketing and networking.