

RECORD OF PROCEEDINGS

Held at Oberlin High School January 11, 1968 1968

The Board was called to order by President Walker

Roll Call was answered by J. C. Walker, Glenn McMullen, and Helen Rice.

President Walker turned the meeting over to Acting Superintendent Duncan to chair for the election of the president.

Glenn McMullen moved, seconded by H. Rice that present officers, having served only one month, succeed themselves. Mr. J. Corbett Walker President; Mr. Eric Nord, Vice President and Mrs. Helen E. Rice, Acting Clerk. McMullen, yea; Rice, yea; Walker, yea. Motion carried.

Acting Superintendent Duncan administered the oath of office to Mr. Walker and Mrs. Rice.

Mr Duncan returned the chair to Mr. Walker.

G. McMullen moved, H. Rice seconded, the board serve the year 1968 without pay.

McMullen, yea; Rice, yea; Walker, yea. Motion carried.

H. Rice moved, G. McMullen Seconded, that the the meeting night, time and place remain the same; 2nd Thursday of each month, at 8 PM at the Oberlin High School.

Rice, yea; McMullen, yea; Walker, yea. Motion carried.

G. McMullen moved H. Rice seconded the organizational meeting adjourn. All yeas, no nays. Motion carried.

*J. Corbett Walker*  
President  
*Helen E. Rice*  
Acting Clerk

Minutes for the Regular meeting of the Lorain County Joint Vocational School District January 11, 1968.

The meeting was called to order by President Walker.

Roll call was answered by J. C. Walker, G. McMullen and H. Rice.

G. McMullen moved acceptance of Minutes of December 14th Board meeting, seconded by C. Walker.

All yeas, no nays. Motion Carried.

H. Rice moved, seconded by G. McMullen that the recommendation of the Advisory Committee to base local boards share of budget of J.V.S.D. on Form #5 of October 1967, figures as follows:

Amherst	3318	Oberlin	2236
Firelands	1695	Wellington	1609
Keystone	1420		

Rice, yea, McMullen, yea; Walker, yea. Motion carried.

G. McMullen moved, H. Rice seconded to accept the procedure of payment as recommended by the Advisory Committee, that each school district pay to the J.V.S.D. approximately \$2.34 per pupil for the year 1968, to be paid quarterly.

School	Annual	Quarterly
Amherst	\$ 7,747.00	\$ 1,936.75
Firelands	3,958.00	989.50
Keystone	3,316.00	629.00
Oberlin	5,222.00	1,305.50
Wellington	3,757.00	939.25

→ corrected to 829.00 PER

McMullen, yea; Rice, yea, Walker, yea. Motion carried.

# RECORD OF PROCEEDINGS

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Minutes of Lorain County Joint Vocational School District

Meeting

COLUMBUS BLANK BOOK CO. (OL., O.)

Continued Form No 1097

Held at Oberlin High School January 11, 1968

19

H. Rice moved, G. McMullen seconded that a statement be sent to each board showing amount due J.V.S.D. as per above motion.

Rice, yea; McMullen, yea; Walker, yea. Motion carried.

G. McMullen moved, H. Rice seconded the adoption of a resolution to open a bank account as follows:

"Be it Resolved, that the Oberlin Savings Bank be and hereby is designated as a legal depository of all moneys belonging to the Joint Vocational School District of Lorain County, State of Ohio and that all moneys belonging to said School District shall be deposited in said Bank from time to time in the name of Said School District, said deposit to be limited to a total sum of \$24,000.00 at any one time."

McMullen yea; Rice, yea; Walker, yea. Motion carried.

G. McMullen moved, H. Rice seconded that a Clerk-Secretary be hired at \$2.30 per hour for work as needed.

McMullen, yea; Rice, yea; Walker, yea. Motion carried.

H. Rice moved, G. McMullen seconded, <sup>3-1-68 Bond</sup> to bond the clerk, Helen E. Rice, for \$1,000.00.

Rice, yea; McMullen, yea; Walker, yea. Motion carried.

A discussion concerning the handling of the applications for Superintendent followed. It was agreed that the advisory committee should screen applicants and bring the five best, in their judgment, to the Board for final choice. Target date being March 14, 1968 board meeting.

No action was taken.

G. McMullen moved, H. Rice seconded, to give a vote of thanks to the Advisory Committee for their recommendations.

McMullen, yea; Rice, yea; Walker, yea. Motion Carried.

G. McMullen moved, H. Rice Seconded, that the meeting adjourn.

McMullen, yea; Rice, yea; Walker, yea. Motion Carried.

*Robert Walker*  
President  
*Helen E Rice*  
acting Clerk

## RECORD OF PROCEEDINGS

Minutes of

Meeting

COLUMBUS BLANK BOOK CO. COL. 0

Form No. 1087

Minutes of Lorain County Joint Vocational School District Board of 19  
~~Education meeting of February 8, 1968.~~

The meeting was called to order by the President, Mr. Walker.

Roll call was answered by J.C. Walker, E. Nord, G. McMullen, P. Markworth and H. Rice.

Paul Markworth was sworn in by the Clerk, as it was his first meeting.

Motion by G. McMullen, seconded by E. Nord that minutes of January 11th meeting be approved.

All yeas, no nays.

Motion carried.

Clerk Reported no moneys have been recieved to date. Orders have been placed as follows:

2500 Purchase order forms from Wilmot Printing Co.

1000 Requisition form

Minute Book

Bookkeeping book & Supplies from Columbus Blank Book Co.

(minute book is on back order, the other supplies have been received)

IBM Selectric Typewriter from IBM Co.

Filing Cabinet & supplies from Metro Stationers

(Cabinet, file folders and guides have been received)

Mr. Duncan asked for more direction and/or suggestions as to how the board wished him to handle the hiring of a Superintendent. After considerable discussion, March 14th (next meeting) was set as a target date to close applications.

Step 1. Board members (as many as possible) should meet with applicant.

Step 2. We will let applicant know of our intentions within 6 weeks.

Step 3. Applicant will be tested by psychiatrist, college professor pannel, or the advisory committee as deemed necessary by the committee.

Tentative selection date in March or April.

Mr. Nord said that Professional testing services had proved so beneficial to his company they would pay for the service if we wished to use it.

P. Markworth moved, E. Nord Seconded that our goal to put a bond issue & levie on the ballot by May 1969.

All yeas, no nays.

Motion Carried.

P. Markworth moved E. Nord seconded that \$15.00 be set as maximim cost of bond for the clerk. As much as possible be purchased for this amount.

All yeas, no nays.

Motion carried.

A discussion as to procedure to be used in employment of an Architect followed. It was decided to use the Oberlin form for Architects to file. After board had recieved applications, members should contact Contractors or others who had worked with said architects as to their valuation of said architects.

E. Nord moved, G. McMullen seconded that the Acting Superintendent and the Advisory Committee rework the Plan and educational specifications of the Lorain County Joint Vocational School District. Date of Completion to be December 1, 1968.

# RECORD OF PROCEEDINGS

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Minutes of

Meeting

COLUMBUS BLANK BOOK CO., COL. O

Form No 1087

Lorain County Joint Vocational School Minutes Page #2

Held

February 8, 1968

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These dates to work toward came from discussion:

- Hire Superintendent by July 1, 1968.
- Educational specifications completed by December 1, 1968.
- Preliminary drawings of architect by January 1, 1969.
- Certification to County Auditor of necessity of Bond Issue and Operating Levy for May 1969.
- Organize tax and bond promotion Committee by January 1, 1969.
- Choice of site -- later no date set -- general area of Oberlin as center of District.

Mr. Duncan asked that the board consider persons to serve as chairmen of educational Committees. Have names ready by March 14th meeting.

1. Agriculture
2. Business Education
3. Distributive Education
4. Trades and Industrial
5. Home Economics

Specific trade areas

1. Auto mechanics
2. Auto body & fender work
3. Cosmetology
4. Drafting (mechanical)
5. Electronics
6. Diversified Coop training
7. Machine shop
8. Graphic Arts

9. Welding & Sheet metal

10. Carpentry & Cabinetry

Chairmen of these committees should be from the school district; resource persons from any district in the area.

Moved by E. Rice, Seconded by E. Nord that Mr. Duncan explore the possibility of obtaining State and Federal assistance for a facility for the training of handicapped adults and out of school youth.

All yeas, no nays. Motion carried.

The board viewed letter heads suggested by Wilmot Printing. E. Nord will ask his company's commercial artist for suggestions.

Moved by E. Nord, seconded by G. McMullen that the bills of Metro Stationers be paid.

- 4 drawer filing cabinet with lock \$ 92.00
- File folders and guides 6.39

Moved by E. Nord, Seconded by P. Markworth that the board adjourn.

All yeas, no nays. Motion carried.

*Robert Walker*  
President

*Helen E Rice*  
Acting Clerk

Moved by E. Rice, seconded by E. Nord that Mr. Duncan explore the possibility of obtaining State and Federal assistance for a facility for the training of handicapped adults and out of school youth.

All yeas, no nays. Motion carried.

The board viewed letter heads suggested by Wilmot Printing. E. Nord will ask his company's commercial artist for suggestions.

Moved by E. Nord, seconded by G. McMullen that the bills of Metro Stationers be paid.

## RECORD OF PROCEEDINGS

Minutes of

Meeting

COLUMBUS BLANK BOOK CO., COL., O

Form No 1097

Minutes of Lorain County Joint Vocational School District Board of  
 Education meeting of March 14, 1968. 19

The meeting was called to order by the President, Mr. Walker.

Roll call was answered by J. C. Walker, E. Nord, G. McMullen, P. Markworth and H. Rice.

G. McMullen moved that minutes of February 8, 1968 meeting be approved, motion was seconded by E. Nord.

All yeas, no nays.

Motion carried.

Clerk reported receipt of first quarter checks from Firelands, Oberlin Wellington and Amherst. Keystone' check was not received. Still on back order were the Minute Book and Purchase order forms.

E. Nord moved, P. Markworth seconded that bills presented by paid.

W. E. Moebius	Clerks Bond	\$ 12.00
Wilmot Printing Co.	Requisitions	20.85
Columbus Blank Book Co.	Bookeeping Supplies	39.59
IBM Co.	Selectric Typewriter	390.00
Helen E. Rice	Jan. & Feb.	82.80

All yeas, no nays.

Motion carried.

E. Nord -- Letter heads not ready.

P. Markworth moved, E. Nord seconded that appropriations as recommended be accepted.

General Fund

A-2	Salary-Clerk	\$ 2500.00
A-6	" Superintendent	9340.00
B-1	Adm. Supplies	600.00
E-10	Electricity	60.00
E-11	Telephone	300.00
E-15	Service	200.00
E-16	Transportation of Employees	350.00
E-17	Advertising	50.00
E-19	Expense-Employees	100.00
F-1	Rent	700.00
F-3	Insurance	90.00
F-5	Teachers Retirement	120.00
F-5a	Employee Retirement	30.00
H-5b	Equipment Adm. Office	1000.00
G-1	Contingent	8560.00
		<u>24000.00</u>

All yeas, no nays

Motion carried.

It was decided by common consent that the Oberlin Questionair be used in the interviews scheduled with architects. Eight Architects have requested interviews. They are Dela Motte-Larson-Naussau; Barber, Normand & Associates, Ward & Schneider, Architects; Dalton, Dalton Assoc.; Conrad & Fleishman, Architects; The Outcalt, Guenther - Partners, Huston Associates, Architects, and William Unger. Tentative dates for inter views were March 21st, two companies; March 28th, two; April 3rd, two and April 10th, two.

# RECORD OF PROCEEDINGS

Minutes of

Meeting

COLUMBUS BLANK BOOK CO. COL., O.

Form No 1097

Minutes of Lorain County Joint Vocational School District Board of

Regular meeting of March 14th 1968 Page 2

Moved by E. Nord, seconded by G. McMullen that the target date of March 14th as closing date for receiving applications for J.V.S. Superintendent be reset to April 18th.  
All yeas, no nays. Motion carried.

Mr. Walker presented the possibility of using funds from the Dept. of Housing and Urban Development for architects and site planning before levie and bond issues are passed.

### Suggested Names for Committees

#### Agriculture

Penny Brandt

George Hyatt

Chalmer Mosher

Laurence Jackson

Paul Knott

Bernie Buchs

Markum

#### Business Education

Bob Kilmer

Ken Daley

Paul Gray

#### Distributive Education

Carl Deeds

Paul Morehead

Art Hess

#### Trades and industrial

Steve Johnson

#### Home Economics

Dick Holmstead

Motion for adjournment by P. Markworth, seconded by G. McMullen.  
All yeas, no nays. Motion Carried.

*Corbett Walker*  
President  
*Helen E. Rice*  
Acting Clerk

## RECORD OF PROCEEDINGS

Minutes of

Meeting

COLUMBUS BLANK BOOK CO. COL., O.

Form No. 1097

Held

19.. ..

Minutes of Lorain County Joint Vocational School District Board of Education meeting of April 11, 1968.

Good Friday. No quorum present -- members were notified immediately that the meeting will be held same time and place on April 18, 1968.

Minutes of Lorain County Joint Vocational School District Board of Education meeting of April 18, 1968.

The Board was called to order by president, Walker.

Paul Markworth, Glenn McMullen, Eric Nord, J. Corbet Walker, and Mrs. Rice answered roll call.

I was moved by E. Nord, Seconded by G. McMullen that the minutes of the March meeting be approved as read.

All yeas, no nays.

Motion carried.

Moved by G. McMullen and seconded by E. Nord that Dr. Hoover be notified that it is our intention to rent his office space as soon as needed.

All yeas, no nays.

Motion carried.

Moved by P. Markworth, seconded by E. Nord that bills presented on agenda be paid:

Columbus Blank Book Co., --- Minute Book -----	\$	42.75
Wilmot Printing Co. ----- Purchase Order Forms -----		142.64
Helen E. Rice ----- March - 23 hours -----		52.90

All yeas, no nays.

Motion carried.

A discussion followed as to dates for interviews with applicants for Superintendent. Tuesday April 30th and Wednesday May 1st at 8 PM at the Oberlin High School Building were set as possible dates. Two applicants are to be interviewed each evening.

Motion to adjourn was made by E. Nord and seconded by G. McMullen.

All yeas, no nays.

Motion carried.

Following this meeting two candidates for Superintendent, Mr. William Burton and Mr. James Ehrman were interviewed.

*J. Corbet Walker*  
President

*Helen E. Rice*  
acting Clerk

## RECORD OF PROCEEDINGS

Minutes of Lorain County Joint Vocational School District Board

Meeting

COLUMBUS BLANK BOOK CO., COI . O

Form No 1087

Held at Board of Education Off., 309 West Lorain St., Oberlin <sup>May 24</sup> 1968

The Special meeting of the Lorain County Joint Vocational School Board was called to order by President Walker.

Roll call was answered by P. Markworth, G. McMullen, H. Rice and C. Walker.

A letter from the Advisory Committee to the Board recommending the employment of Mr. William R. Burton was presented. A discussion as to the period of employment followed.

Mr. McMullen moved that a letter be sent to participating boards asking for a vote on a Resolution of Intent to contribute to the Jointure for the year 1969 on the same basis as their contributions in 1968. Motion was seconded by H. Rice.

All yeas, no nays.

Motion carried.

Mr. Markworth moved, G. McMullen seconded that the board accept the recommendation of the Advisory Committee and employ Mr. William R. Burton as Superintendent of the Lorain County Joint Vocational School District at an annual salary of \$15,000.00. Contract to be June 3rd through December 31st, 1968.

All yeas, no nays.

Motion carried.

P. Markworth moved, H. Rice seconded a resolution that travel expenses be 10 cents per mile plus incidentals, such as fees, meals, and lodging for workshops and conferences.

All yeas, no nays.

Motion carried.

It was suggested that an informal meeting be arranged with Mr. Burton on Wednesday evening June 5th at 8:00 p.m. at the new offices if he should accept our offer.

Mr. Markworth moved, G. McMullen seconded the meeting adjourn.

All yeas, no nays.

Motion carried.

*Corbett Walker*  
President

*Helena E. Rice*  
Acting Clerk



RECORD OF PROCEEDINGS

Minutes of

Meeting

COLUMBIA BLANK BOOK CO., COL. O

Form No 1097

Held

19

# RECORD OF PROCEEDINGS

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Minutes of

Meeting

COLUMBUS BLANK BOOK CO. COL., O.

Form No 1097

Held ..... 19.....

Minutes of Lorain County Joint Vocational School District Board of Education meeting of May 9th, 1968.

The meeting was called to order by the president, Mr. Walker.

Roll call was answered by J. C. Walker, E. Nord, G. McMullen & H. Rice.

G. McMullen moved & E. Nord seconded that minutes of April 18th, 1968 be approved as read.

All yeas, no nays. Motion carried.

E. Nord moved and G. McMullen seconded that bills as follows be paid.

Helen E. Rice	April - 18 hours	\$ 41.40
Helen E. Rice	Telephone for March & April	9.63

(these calls made from my home to set up Supt. Conferences and check on work at office)

All yeas, no nays. Motion carried.

It was decided to leave the choice of letter heads until a Superintendent was chosen and on the job.

It was recommended the board get a legal opinion as to the legality of school districts making a statement of intent to pay our expenses in 1969, and also an opinion as to whether private industry can add to our recommended salary for the Superintendent. E. Nord volunteered to get money from industry of \$2 - 3,000.00 to supplement our \$13 - 14,000.00.

Mr. Markworth arrived at this point.

The three leading architects were chosen by each board member naming the three best in his judgement. Dela Mott, Larson & Nassau, Huston & Associates & Ward & Schneider each had four votes. It was moved by P. Markworth and seconded by E. Nord that all but these three be eliminated and be notified that they are no longer being considered.

All yeas, no nays. Motion carried.

This meeting was preceded by an interview with Mr. Richard P. Van Curen, Mr. John J. Roddy, Jr. and Mr. E. A. Eislele, Jr. from the A. S. Acquisition Services Company of Cleveland, Ohio

P. Markworth moved, E. Nord seconded that the clerk be empowered to purchase office equipment for the new board offices at 309 West Lorain Oberlin.

All yeas, no nays. Motion carried.

Mr. Nord moved, P. Markworth seconded that the meeting adjourn.

All yeas, no nays. Motion carried.

*J. Corbett Walker*  
President

*Helen E. Rice*  
acting Clerk

## RECORD OF PROCEEDINGS

Minutes of

Meeting

COLUMBUS BLANK BOOK CO., COL. 0

Form No 1097

Held..

19

Minutes of The Lorain County Joint Vocational School District Board of Education Meeting June 13th, 1968.

President Walker Called the Board to order.

Roll call was answered by E. Nord, G. McMullen, P. Markworth, H. Rice, and J. C. Walker.

Moved by E. Nord, seconded by P. Markworth that the minutes of the May 9th meeting and the special May 24th meeting be approved as read.

All yeas, no nays.

Motion carried.

E. Nord moved, G. McMullen seconded that bills as presented be paid with the exception of the one to Adirondack Chair Co. Inc. which should be held until chairs arrive.

All yeas, no nays.

Motion carried.

Moved by E. Nord, Seconded by G. McMullen that the clerk be authorized to transfer from General Fund G-1 to General Fund H-5b \$700.00 for office furniture.

All yeas, no nays.

Motion carried.

Moved by E. Nord, seconded by P. Markworth that a petty cash account be set up for purchase of small items necessary for office use.

All yeas, no nays.

Motion carried.

Mr. Markworth moved, E. Nord seconded that the item of old business concerning Letter Heads be taken care of by Supt. Burton with a stamp or however he wishes until a definite name for our jointure is established.

All yeas, no nays.

Motion carried.

A discussion followed concerning committees and their members for the planning of curriculum and promotion of the Jointure. It was agreed that Superintendent Burton should get a news release ready for the papers asking interested persons volunteer for the committee of their greatest interest and/or skilled area.

8:35 the Board interviewed Heine, Crider & Williamson Architects.

Mr. Shutte & Mr. Mochon came as consultants.

Moved by P. Markworth, seconded by G. McMullen that pay days be the 1st, and 15th of each month.

All yeas, no nays.

Motion carried.

Motion to adjourn was made by G. McMullen, seconded by P. Markworth.

All yeas, no nays.

Motion carried.

Bills presented for payment

Adirondack Chair Co., Inc.	Chairs	197.04
Metro Stationers	Conference Table	36.00
IB	Annual Maintenance 'gro.	38.00
Helen E. Rice	May - 21 hours	48.30
Helen E. Rice	Telephone in May	1.50

*Robert Walker*  
President

*Helen E. Rice*  
acting Clerk

# RECORD OF PROCEEDINGS

13

Minutes of

Meeting

COLUMBUS BLANK BOOK CO., (01 0

Form No 1097

Held

19

Minutes of the Lorain County Joint Vocational School District Board of Education Meeting July 11, 1968 at the Board office.

President Walker Called the Board to order.

Roll call was answered by G. McMullen, Paul Markworth, J.C. Walker and H. Rice.

The clerk noted the bills had been omitted from the June 13th minutes. G. McMullen moved, P. Markworth seconded that the minutes with the addition of the bills and their amounts be approved.

All yeas, no nays. Motion carried.

E. Nord arrived.

E. Nord moved, G. McMullen seconded that the clerk be authorized to pay the bills.

Mr. W. R. Burton	Salary	\$ 1,250.00
Helen E. Rice	21 hours	48.30
Adirondack Chair Co	Freight on Chairs	8.56
Metro Stationers	Office Supplies	18.31
Metro Stationers	" Furniture (Partial)	201.00
Northern Ohio Telephone	Phone Service & install	40.10
W. R. Burton	Expenses to Burr Oak	
	& travel expense	96.00
Postmaster	Stamped envelopes	36.45

All yeas, no nays. Motion carried.

Supt. Burton presented a very interesting and informative report of his workshop at Burr Oak.

Plans were made for the visitation of Vocational facilities at 4 schools -- 2 by Huston and Associates, Architects, Mentor High School & Fairfax School, and 2 by Hiene, Crider & Williamson, Shilo and Mid Park Schools. All schools to be visited July 25th, starting at 8 AM from the Board office. Tours of the EHOVE Vocational School will be completed on an individual basis. Ward & Schneider are the Architects.

Supt. Burton recommended that we draw up a budget for 1969 and present it to County Auditor, Mitok for consideration. Then when the Bond Issue and Levy are passed there will be a possibility of a draw.

P. Markworth moved, G. McMullen seconded that we adjourn.  
All yeas, no nays. Motion carried.

Prior to this meeting all members of the Board toured the Oberlin High School. Ward & Schneider were the Architects.

*Robert Walker*  
President  
*Helen E. Rice*  
acting Clerk

RECORD OF PROCEEDINGS

Minutes of Lorain County Joint Vocational School Districe Board Meeting

COLUMBUS BLANK BOOK CO COL O Form No 1097

Held at Board office, 309 West Lorain St. Oberlin August 8 1968

President Walker called the Board to order.

Roll Call was answered by Glenn Mcullen, Paul Markworth, Eric Nord, J. Corbett Walker, and Helen Rice.

Mr. Mcullen moved and Mr. Nord seconded to approve the minutes of the July 11th meeting.

All yeas, no nays. Motion carried.

Mr. Nord moved that bills as listed be paid, Mr. Mcullen seconded. All yeas, no nays. Motion carried.

Table with 3 columns: Name, Description, Amount. Includes items like Dr. Hoover Rent \$ 100.00, Adirondack Chair Co Freight 9.07, Metro Stationers Office Supplies 42.72, etc.

Mr. Mcullen moved to pay all contractual bills as due. Mr. Nord seconded.

All yeas, no nays Motion carried.

Mr. Nord moved the transfer of Funds as requested by clerk, Mr. Markworth seconded.

Table with 3 columns: From, Amount, Purpose. Includes 'From G-1 to F-5 \$ 991.25 for teacher retirement account' and 'From G-1 to E-3 38.00 for typewriter maintenance 1 yr.'

All yeas, no nays. Motion carried.

Letters to and from County Auditor were read and discussed.

Mr. Joseph J. Mitock Lorain County Auditor Court House Elyria, Ohio 44035

Dear Mr. Mitock:

As per your request during our recent telephone conversation I am submitting the following information concerning the new Lorain County Joint Vocational School District, to complete our requirements for your office. This district serves five school districts in Lorain County, namely, Amherst, Oberlin, Wellington, Firelands and Keystone. At the present time these districts are supporting our day to day operation based on a cost per each pupil, as we have no tax funds.

We will submit to the voters in the May '69 election a bond issue and operating levy for our complete operation. When we are successful in May, we will want to receive operating funds based on anticipated collections of tax funds from your office.

Our estimated financial operation was proposed in March of 1967 and will be revised before the May '69 election. The following is the break-down of the 1967 estimates:

- (1) Bond Issue \$1,313,250.00 This is estimated to increase to \$2,000,000.00 depending upon the new tax valuation and vocational programs.
(2) Operation and Maintenance \$ 253,500.00 This will increase due to increased costs since two years ago.

We want to make clear to the Lorain County Budget Commission that we will need funds for operating the last six months of 1969 and the year 1970. We will also want to sell and invest our Bond funds as soon as possible after the election in late 1969, taking advantage of investment interest.

I hope this will give you enough information to cover our est-

## RECORD OF PROCEEDINGS

Minutes of Lorain County Joint Vocational School District Board

Meeting

COLUMBUS BLANK BOOK CO., COL 0

Form No 1087

Continued

Held August 8, 1968 19

imated needs for the last of 1969 and the year 1970.

If you need further information please do not hesitate to call me. I will need your latest tax valuation estimates of our participating school districts named above. I will visit your office for this material.

Sincerely,

William R. Burton, Supt.

Mr. W. R. Burton  
Lorain County Joint Vocation School  
309 West Lorain St.  
Oberlin, Ohio 44074

August 2, 1968

Dear Mr. Burton:

This will acknowledge receipt of your letter dated July 30, 1968, regarding planned financial operations of the Lorain County Joint Vocational School.

Copies of your letter have been distributed to the members of Lorain County Budget Commission and will be made a part of the Budget Commission's record for the year 1968.

Please refer to the fourth paragraph of your letter regarding operating funds for the last six months of 1969 and the year 1970. In this respect I would call your attention to the fact that proceeds from a successful May 1969 Levy would not be available until the first collection period in the year 1970. I would suspect that you plan to borrow an anticipated proceeds during the year 1969, and I will discuss this matter with you when you pay a personal visit to my office.

Yours truly,

Joseph J. Mitock  
Lorain County Auditor

Tentative time table was read and discussed. The Board planned to continue this meeting to the 21st of August, at which time we will bring in at least 2 names each of persons for committee members of each area.

Mr. Nord moved that the Board retain Heine, Crider & Williamson and authorize Supt. Burton to enter into an agreement without fee. Mr. McMullen seconded.

All yeas, no nays.

Motion carried.

Mr. Markworth moved the adoption of the following resolution. Mr. McMullen seconded.

Be it resolved that the Board of Education for the Lorain County Joint Vocational School District agrees to accept all the requirements and obligations imposed by Chapter 3309 of the Ohio Revised Code upon employees employed under the School Employees Retirement System.

All yeas, no nays.

Motion carried.

Mr. Nord moved, on the recommendation of Supt. Burton to employ Elizabeth A. Todd part time for the remainder of this month while she is in school, at \$2.00 per hour, and full time after September 1st at \$320.00 per month. After three months if satisfactory salary to be \$ 350.00 per month.

All yeas, no nays.

Motion carried.

Mr. Nord moved that a letter of appreciation be sent to Mr. Duncan for the hours of dedicated service he had given in behalf of the Vocational School. Mr. Markworth seconded this motion.

All yeas, no nays.

Motion carried.

A motion to adjourn this meeting to August 21st at 8:00 PM was made by Mr. Nord and seconded by Mr. McMullen.

All yeas, no nays.

Motion carried.

Helen E. Rice Acting Clerk

*J. Corbett Walden*  
President

## RECORD OF PROCEEDINGS

Minutes of Lorain County Joint Vocational School Board of education <sup>adjourned</sup> Meeting

COLUMBUS BLANK BOOK CO. COL. O

Form No 1097'

Held 309 W. Lorain St., Oberlin, Ohio August 21st 19.68

The meeting was called to order by ~~the~~ president Walker.

All members were present.

Mr. Heine, Mr. Crider and Mr. Williamson met with the board to discuss the Standard Form of Agreement Between Owner and Architect, and answer questions on policy and practices of this firm.

Mr. Markworth moved, seconded by Mr. McMullin, to authorize the clerk to sign the contract with the architects; Heine, Crider and Williamson of Berea, Ohio.

All Yeas, No nays.

Motion carried.

Supt. Burton reported on correspondence from Dr. Byrl Shoemaker, Director of Vocational Education, State of Ohio, indicating September 17th or 25th as open dates, when he would be available to talk with our advisory committees.

It was recommended by Mr. Nord that we set September 17th as the date for the orientation meeting.

Mr. Markworth moved adjournment, Mr. McMullen seconded.

All yeas, no nays.

Motion carried.

*Robert Walker*  
President

*Helen E. Rice*  
acting Clerk

# RECORD OF PROCEEDINGS

Held at 309 West Lorain St., Oberlin, Ohio September 12, 1968

Vice-President, Mr. E. Nord called the Board of Education to order.

Roll call was answered by Mr. E. Nord, Mr. P. Markworth, Mrs. G. McMullen and Mrs. H. Rice.

Mr. McMullen moved and Mr. Markworth seconded the approval of minutes for the August 8th and 21st 1968 meetings.

All yeas, no nays. Motion carried.

Mr. Markworth moved, Mr. McMullen seconded to pay the bills as presented:

Dr. Geo. Hoover	Rent	\$ 100.00
Supt. W. R. Burton	Salary	1,250.00
Elizabeth Todd	Salary	320.00
Vik Sign Service	Office	48.56
Oberlin Postmaster	Envelopes (stamped)	36.45
Northern Ohio Telephone	Service & toll	45.10
Mrs. Helen E. Rice	19½ hours	44.85
Supt. W. R. Burton	Travel	40.00

Roll call Mr. Markworth-yea, Mrs. McMullen-yea, Mrs. Rice-yea, Mr. Nord-yea. Motion carried.


Mr. McMullen moved, Mr. Markworth seconded to transfer \$1500.00 from G-1 to A-6b to set up a secretarial appropriation.

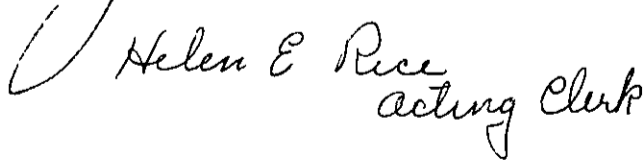
Mr. McMullen-yea, Mr. Markworth-yea, Mrs. Rice-yea, Mr. Nord-yea. Motion carried.

A discussion of the September 25th orientation meeting followed. Dr. Bryl Shoemaker will be the key-note speaker. All persons who have been asked to serve on committees plus Superintendents, Principals, Guidance Personnel and Board Members from each participating school district will be invited to attend. At the close of the key-note speech, the various curriculum areas will organize to set future dates and times for their committees to meet. All meetings will be held at the Board of Education Office at 309 West Lorain Street, Oberlin, Ohio. Additional organizations were suggested to be contacted for the orientation meeting.

Discussion was held concerning potential Board of Education policies. It was suggested that we obtain copies of the policy handbooks of the participating school districts for review. It was recommended that the policies of the Joint Vocational School should be related as closely as possible to those of the participating school districts.

Mr. Markworth moved, Mr. McMullen seconded to adjourn the meeting. All yeas, no nays. Motion carried.

  
 Corbett Walker  
 President

  
 Helen E. Rice  
 Acting Clerk



## RECORD OF PROCEEDINGS

Minutes of Lorain County Joint Vocational School Board of Education

Meeting

COLUMBUS BLANK BOOK CO., COL. O

Form No 1097

Held at 309 West College Street, Oberlin, Ohio October 16th 1968

The meeting was called to order by President Walker.

Roll call: Mr. McMullen, present; Mrs. Rice, present; Mr. Walker, present; Mr. Nord and Mr. Markworth were absent. Mr. Blackwell from the Firelands School Board was present.

Minutes of the September 12th 1968 meeting were approved by motion of approval by Mr. McMullen and seconded by Mrs. Rice.

All yeas, no nays.

Motion carried.

Mr. McMullen moved that the bills as presented be approved for payment  
Seconded by Mrs. Rice.

I.B.M.	new type element	\$ 16.92
I.B.M.	new ribbons	5.12
Supt. W. R. Burton	Salary	1,250.00
Elizabeth Todd	Salary	320.00
Dr. Hoover	Rent	100.00
DAK Supply Corporation	Cleaning Compount	2.65
Northern Ohio Telephone	Service and toll	49-55
Mrs. Helen E. Rice	10 hours	23.00
Supt. W. R. Burton	Travel	55.00

Mr McMullen, yea; Mrs. Rice, yea; Mr. Walker, yea. Motion carried.

Mr. Markworth arrived.

The Board discussed the orientation meeting. The Board of Education was very pleased with the meeting which was attended by some 250 persons. Dr. Bryl Shoemaker gave a very inspiring and informative talk. In the curriculum meetings which followed, future meetings were set up for discussions with the Architect and Superintendent to give considerations to program and equipment development.

The Board of Education considered a meeting date for the "kick-off" of the campaign for the Bond Issue and Levy to build and operate the Joint Vocational School. The suggested time was the last week in March.

Superintendent Burton reported that the curriculum meetings were going very well and some of the areas were scheduling second meetings.

A suggested "Philosophy and Operations Policy" was given to the Board by Superintendent Burton, for consideration and study.

Mr. Markworth moved to endorse State Issue #1, - \$750 Million capital improvements bond issue, - which includes assistance for vocational schools  
Seconded by Mrs. Rice.

All yeas, no nays.

Motion carried.

In other business, it was reported that Superintendent Burton and the Architect Mr. Edward Crider will be visiting various vocational centers for building construction ideas.

Mr. Burton suggested that plans should be started soon in preparation for the May election in the selection of campaign committees and making estimates on the amount of campaign funds needed.

Mr. Markworth moved, Mrs. Rice seconded to adjourn the meeting.

All yeas, no nays.

Motion carried.

*Corbett Walker*  
President

*Helen E. Rice*  
acting Clerk

## RECORD OF PROCEEDINGS

Minutes of Lorain County Joint Vocational School District Board

Meeting

COLUMBUS BLANK BOOK CO. COI, O

Form No 1097

Held at Board Office, 309 West Lorain St., Oberlin - November 14 19 68

The meeting was called to order by President Walker.

Roll call: Mr. McMullen, present; Mr. Markworth, present; Mrs. Rice, present; Mr. Walker, present.

Minutes of the October 10th meeting were approved by motion of approval by Mr. Markworth and seconded by Mr. McMullen.

All yeas, no nays. Motion carried.

Mr. Nord arrived.

Mr. McMullen moved, Mr. Nord seconded that bills as presented be approved:

Dr. Hoover	Rent	\$ 100.00
Mr. Burton	School Bd. Conf.	42.16
Telephone	October serv.	54.80
Mr. Burton	Salary	1,250.00
Beth Todd	Salary	320.00
DAK Supply Corp.	Office Supplies	2.65
Wiants, Inc.	Office Supplies	3.80
Mr. Burton	Travel	55.00
Metro Stationers	Equipment	27.58
Silver Burdett	Resource Material	8.39

Mr. McMullen, yea; Mrs. Rice, yea; Mr. Walker, yea; Mr. Nord, yea; Mr. Markworth, yea.

The clerk noted that the 4th quarter payment from the Participating School Districts had not been received. It was agreed a statement should be sent to each school.

The Board of Education discussed the firm of Squire, Sanders & Dempsey as the firm to be employed by the Board as legal advisors. It was suggested that a letter inquiring fees be sent.

Superintendent Burton reported that the first group of curriculum advisory committee meetings had been completed. A resume is being prepared to be sent to committee members in preparation for further meetings.

Superintendent Burton also reported there had been a request for a nurses aid course to be added to our curriculum. The request came from the three hospitals in our school district: Amherst, Oberlin and Wellington; and the district nursing home managers.

A preliminary report was given concerning the Architects progress. The passage of State Issue #1 November 5, gives the Board of Education good assurance that one-half of building costs will be met by the State and Federal Governments.

Superintendent Burton will conduct a survey of vocational interest in the five participating school districts to help bring up-to-date the vocational interests of students.

Mr. Nord moved, Mr. McMullen seconded that the Board of Education ask to become cooperators with the Lorain County Soil and Water Conservation District. Mr. Walker will contact the proper office representing the Board of Education.

All yeas, no nays. Motion carried.

Mr. Nord moved, Mr. Markworth seconded to adjourn.

All yeas, no nays. Motion carried.

*Corbett Walker*  
President

*Allen E. Rice*  
Acting Clerk

## RECORD OF PROCEEDINGS

Minutes of Lorain County Joint Vocational School District Board

Meeting

COLUMBUS BLANK BOOK CO., COL., O

Form No 1097

Held at Board Office, 309 West Lorain St., Oberlin - December 12 19 68

Meeting was called to order by Vice-President Eric Nord.

Roll call - Glenn McMullen, present; Paul Markworth, present; Eric Nord, present; Helen Rice, present.

Mr. McMullen moved the minutes of the November 14th meeting be accepted as read, Mr. Markworth seconded.

All yeas, no nays. Motion carried.

Mr. Markworth moved to authorize payment of bills as presented. Mr. McMullen seconded.

Mrs. Rice	22 hours	\$ 50.60
Mr. Burton	Salary	1250.00
Beth Todd	Salary	350.00
Telephone	November	26.45
Mr. Burton	Travel	50.00
Postmaster	Envelopes	36.45

Mr. Markworth, yea; Mr. McMullen, yea; Mrs. Rice, yea; Mr. Nord, yea. Motion carried.

Mr. Markworth moved, Mr. McMullen seconded that \$101.00 be transferred from G-1 to F-5a. Mr. Markworth, yea; Mr. McMullen, yea; Mrs. Rice, yea; Mr. Nord, yea. Motion carried.

Mr. McMullen moved and Mrs. Rice seconded the following resolution:

BE IT RESOLVED that the Lorain County Joint Vocational School participate in the Lorain County Cooperative Purchasing Association, handled through the Lorain County Board of Education.

All yeas, no nays. Motion carried.

Mrs. Rice moved, Mr. Markworth seconded the following resolution:

BE IT RESOLVED that the Lorain County Joint Vocational School be a participating member of the cooperative project, to study the needs for a central data processing center for Lorain County. The survey to be under the direction of the Lorain County Board of Education.

All yeas, no nays. Motion carried.

The Architects, Heine- Crider - Williamson - Schutte - Mochon, presented the schematic plan for the proposed vocational school building.

Mr. McMullen moved, Mr. Markworth seconded that the Board of Education accept the schematic plans as presented by the Architects.

All yeas, no nays. Motion carried.

Since all participating districts have approved financial support of the Lorain County Joint Vocational School Jointure for 1969, Mr. Markworth moved, Mr. McMullen seconded to renew the contract with Superintendent W. R. Burton for one year, effective from this date. This contract to be reviewed after passage of the tax levy; and the new contract to include Blue Cross, Blue Shield Insurance Coverage on the single rate plan.

Mr. Markworth, yea; Mr. McMullen, yea; Mrs. Rice, yea; Mr. Nord, yea. Motion carried.

After some discussion it was agreed that the organizational meeting for 1969 be held prior to the regular meeting on January 9, 1969 at 8:00 p.m.

Mr. McMullen moved, Mr. Markworth seconded the meeting adjourn.

All yeas, no nays. Motion carried.

Helen E Rice  
acting Clerk

J. Corbett Walker  
President